

June 18, 2020



This newsletter gives the Sasol North America workforce information on steps they can take to protect themselves and others during the coronavirus pandemic, provides the latest news on how the virus is impacting their coworkers and the company, and contains tips on being productive during this stressful time.

This e-newsletter will be distributed via email when there is important news to share and will also be posted to the Employee Coronavirus Resource Center intranet and internet sites.

LATEST NEWS & INFORMATION

Two U.S. employees have tested positive for COVID-19.

The employees, who both work in Lake Charles, are isolated at home and workers in the employees' units have been informed of the situation and given direction on next steps.

To date, five Sasol employees in the United States have tested positive. There was also a contractor in Houston that tested positive last week. Contractors are not included in Sasol's medical tracking.

Sasol's Medical department is closely monitoring the impact of the coronavirus on Sasol's employees and locations. The table below breaks down impact by location (as of June 17):

Location	Confirmed cases in isolation	Suspected cases in isolation	Quarantined	Away from work	Returned to work
Lake Charles	2	1	11	14	81
Houston	0	1	3	4	16
Satellite sites	0	0	1	1	11
Total	2	2	15	19	108

- Confirmed cases – employee has tested positive for COVID-19



Safe Workplace Habits

- Wash your hands often for at least 20 seconds
- Maintain social distancing - keep six feet distance
- No group meetings
- Sneeze or cough into your elbow
- If you feel sick, go home. If you're home and feel sick, stay home.

Know the Symptoms

- *Suspected cases (isolation) - employee suspected of having COVID-19, which includes those with fever and respiratory symptoms; these employees are isolated at home*
- *Quarantined – employee has potentially been exposed to COVID-19 prior to the onset of symptoms; these employees are quarantined at home*
- *Away from work – total number of employees currently in isolation and quarantine*
- *Returned to work – employee has met Sasol’s mandated health protocols and can safely return to work*

Fever
 Dry cough
 Shortness of breath

Federal & State Health Departments

[U.S. Centers for Disease Control and Prevention](#)

[Louisiana Office of Public Health](#)

[Texas Department of State Health Services](#)

[Arizona Department of Health Services](#)

[Pennsylvania Department of Health](#)

Call the Employee Assistance Program at 1-800-395-1616. Alternatively, log in at IBHCorp.com. Access Code = SasolUSA.

Sasol’s [return to worksite plan](#) (network connection required) was sent to all employees on Monday, June 15. To review:

- all non-site-essential personnel should continue working from home through Sept. 7.
- all North American locations must maintain strict control measures, including social distancing, eliminating face-to-face meetings, wearing a mask in shared spaces, temperature monitoring, and no non-business-critical visitors.
- locations may communicate additional control measures specific to each site.

INFORMATION MANAGEMENT

Information Management is continuing rollout of Microsoft Office 365 to all of the North American region. A heartfelt THANK YOU to the employees for their patience and support so far.

