

July 9, 2020



This newsletter gives the Sasol North America workforce information on steps they can take to protect themselves and others during the coronavirus pandemic, provides the latest news on how the virus is impacting their coworkers and the company, and contains tips on being productive during this stressful time.

This e-newsletter will be distributed via email when there is important news to share and will also be posted to the Employee Coronavirus Resource Center intranet and internet sites.

LATEST NEWS & INFORMATION

The World Health Organization recently confirmed there is "emerging evidence" of airborne transmission of coronavirus. As a result, Occupational Health recommends the following protective measures, effective immediately:

- Face coverings will be required indoors in common areas including control rooms, conference rooms, break areas, restrooms, etc.
- Face coverings will be required in vehicles and elevators with more than one occupant.
- Face coverings will not be required when working alone in a closed office or cubicle.
- Face coverings will not be required when working outdoors or in maintenance areas where social distancing can be maintained.

With summer in full-swing, many Sasol employees have questions about travel safety amidst the global COVID-19 pandemic.

While the Centers for Disease Control and Prevention currently recommends avoiding all non-essential travel, employees that do have plans, domestic or international, should remain mindful of the following:



Safe Workplace Habits

- Wash your hands often for at least 20 seconds
- Maintain social distancing - keep six feet distance
- No group meetings
- Sneeze or cough into your elbow
- If you feel sick, go home. If you're home and feel sick, stay home.

Know the Symptoms

- Travel by air or cruise ship presents an increased risk of transmission, and employees who choose to travel by either of these methods will not be allowed to return to the workplace until it is safe to do so
- In such a case, employees who can work from home will be asked to do so for 14 days after returning from travel
- Employees who cannot work from home will be required to use vacation time or personal business unpaid to cover the 14 days away from work.
- Alternatively, Sasol Medical will coordinate expedited employee testing after an employee's return from high-risk travel (testing will follow at least two full days of quarantine following return from travel)
- Employees testing negative will be eligible to return to work immediately
- Employees testing positive will be placed on paid sick leave until fully recovered and cleared by Sasol Medical to return to work.

Fever
 Dry cough
 Shortness of breath

Federal & State Health Departments

[U.S. Centers for Disease Control and Prevention](#)

[Louisiana Office of Public Health](#)

[Texas Department of State Health Services](#)

[Arizona Department of Health Services](#)

[Pennsylvania Department of Health](#)

Sasol's Medical department is closely monitoring the impact of the coronavirus on Sasol's employees and locations. The table below breaks down impact by location (as of July 9):

Location	Confirmed cases in isolation	Suspected cases in isolation	Quarantined	Away from work	Returned to work
Lake Charles	3	15	28	46	150
Houston	2	0	3	5	17
Satellite sites	1	0	2	3	19
Total	6	15	33	54	186

- *Confirmed cases – employee has tested positive for COVID-19*
- *Suspected cases (isolation) - employee suspected of having COVID-19, which includes those with fever and respiratory symptoms; these employees are isolated at home*
- *Quarantined – employee has potentially been exposed to COVID-19 prior to the onset of symptoms; these employees are quarantined at home*
- *Away from work – total number of employees currently in isolation and quarantine*
- *Returned to work – employee has met Sasol's mandated health protocols and can safely return to work*

Call the Employee Assistance Program at 1-800-395-1616. Alternatively, log in at [IBHCorp.com](#). Access Code = SasolUSA.

Cigna has a [Coronavirus Resource Center](#), a great resource tool for employees to locate a nearby testing facility.

Employees can scroll down and click “Find a COVID 19 Testing Center,” enter their city and/or zip and it will provide a directory of testing facilities.

