

## North American Operations

# A MESSAGE FROM MIKE THOMAS



Lake Charles Colleagues:

Louisiana Gov. John Bel Edwards issued a statewide [stay-at-home order](#) that becomes effective Monday, March 23 at 5 p.m.

Sasol's Lake Charles Operations and LCCP construction site are exempt from the order because chemical manufacturing is a critical infrastructure sector as defined by the U.S. Department of Homeland Security.

The definition of essential workers in our industry is broadly written so individual companies can determine which of their workers are considered essential to maintain operations.

**While we consider all of our workforce essential, some can perform their work from home and others cannot. Because of that, supervisors will let workers know who should stay home and who should report to work.**

Everyone should continue to follow these directions:

### If you are sick

- Stay home.
- Contact your doctor. Call ahead before visiting to help them keep other patients from being exposed. Be ready to provide information about your symptoms and any recent exposures.
- Alternatively, use the telemedicine benefit available to employees: (855) 667-9722 for Amwell or (888) 726-3171 for MDLIVE/register at [www.mycigna.com](http://www.mycigna.com)
- Report your condition to your supervisor. Many people are experiencing only mild symptoms, so it is critical to report this as soon as possible to help contain the spread of the illness.

### If you believe you may have been exposed

- Stay home.
- Contact the Sasol Medical Department at (337) 310-7804 to help you assess the risk, as your eligibility to work depends on the potential exposure.

### If you are a supervisor and an employee reports flu-like symptoms

- If they are at work, send them home.
- If they are at home, tell them to stay there.

- Report this to the Sasol Medical department **immediately** at (337) 310-7804.

Additionally, everyone should observe the following

- Employees who do come to work in operating units must maintain a distance of six feet from each other.
- Face-to-face meetings should not take place unless absolutely necessary. If they do, they should be held with the fewest number of employees possible, and those employees should maintain a distance of at least six feet from each other.
- Continue practicing respiratory etiquette, hand hygiene and social distancing at work and home.

Continue to monitor email, as well as the dedicated intranet and internet sites for important updates, as the situation continues to evolve rapidly.

Please stay safe and well,



Mike Thomas  
Senior Vice President  
North American Operations