



RESTRICTIONS ON THE DELIVERY OF MATERIALS AND SUPPLIES AT ALL SASOL LAKE CHARLES FACILITIES

Effective immediately, to slow the spread of the coronavirus and protect our workforce, the delivery of materials and supplies throughout Sasol's site are restricted as follows.

Lake Charles Site Services:

Any relocation or movement of people must be pre-approved by **John George** (john.george@us.sasol.com). Requests for people movements, janitorial or sanitation services can be issued via a SAP notification (referencing planner group **SS1**) or phoning 10-7999.

Lake Charles Supply Chain:

If possible, please limit non-essential procurement requests to enable urgent requests to proceed expeditiously.

- For any procurement needs involving **services** or suppliers of services, please send your request via SAP requisition or email it to services-procurement@us.sasol.com. For after-hours support please contact: 337 304 3896
 - **No new service providers/suppliers to come to site without Supply Chain pre-approval from Marcus Boutte** (marcus.boutte@us.sasol.com).
- For any procurement needs involving **goods/material** or suppliers of goods/materials, please send your request via SAP requisition or email it to materials-procurement@us.sasol.com. For after-hours support please contact: 337 496 9991
 - Except for catalyst and chemicals, the warehouse will not be doing deliveries to site effective Monday 16 March 2020 and all material will need to be collected from the warehouse.
 - Deliveries of catalyst and chemicals will still be done by the warehouse team. Specific measures will be put in place to limit physical interaction when picking up material.
 - **No material suppliers to come to site without Supply Chain pre-approval from Olaf Muller** (olaf.muller@us.sasol.com).
- For **logistics** (road or rail) support please send requests via email to lkc-traffic@sasol.com. For after-hours support please contact: 337 310 8642 or 337 494 5441

This situation is rapidly evolving. To help employees stay up-to-date on the latest information, we have created the [Coronavirus Employee Resource Center](#), which is accessible via the home page of the Sasol North America intranet and at www.sasolnorthamerica.com. Please check it regularly for updates.